



# Central NSW Joint Organisation

## Draft Budget and Statement of Revenue Policy 2019-2020



Draft Adopted 29 May 2019

## Contents

<b><u>1.</u></b>	<b><u>Financial Contributions by Member Councils</u></b> .....	<b>3</b>
<b><u>2.</u></b>	<b><u>Fees &amp; Charges</u></b> .....	<b>4</b>
<b><u>3.</u></b>	<b><u>2019-2020 Income Statement</u></b> .....	<b>4</b>

## Draft Budget and Statement of Revenue Policy 2019-2020

The Central NSW Councils Joint Organisation's revenue and accounting policies are kept in accordance with the Australian Accounting Standards Board. CNSWJO abides by the:

- *Local Government Act (1993)*
- *Local Government (General Regulation 2005)*
- *Local Government Code of Accounting Practice & Financial Reporting*

### 1. Financial Contributions by Member Councils

Financial contributions by member Councils fall into two categories. Firstly, membership fees are required from all member councils in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation. The second category is for optional contributions from participating councils for a program of other functions enhancing strategic capacity and direct service delivery. Strategic work by the Joint Organisation will determine the nature of this program.

As outlined in the charter, the Central NSW Joint Organisation (CNSWJO) member councils must contribute financially based on the following methodology:

- a. The annual financial contribution required to be made by each Member Council is to consist of:
  - i. base fee of the same amount for each Member Council; and
  - ii. a capitation fee [based on the number population drawn from ABS census figures].
- b. The annual financial contribution required to be made by each Associate Member is to be based on a methodology adopted by the Board.
- c. The amount of the base fee, capitation fee and financial contribution by Associate Members for a financial year is to be determined prior to the start of that year by Resolution of the Board.

For 2019-2020, contributions from member councils of the Joint Organisation of \$733,031 has been determined with following breakdown:

- Membership & Administration: \$255,172
- Membership of various programs: \$477,859  
(Operational, CWUA, Tourism)

## 2. Fees & Charges

Under the Local Government Act 1993, the CNSWJO may charge and recover an approved fee for its services.

CNSWJO must consider the following when establishing approved fees:

- The cost of provision of the service
- Recommended prices suggested by outside bodies
- The importance of the service
- Legislation that regulates certain fees
- Goods & Services Tax legislation.

## 3. 2019-2020 Income Statement

### Central NSW Joint Organisation Budget - 2019/2020

	Budget 2019/2020
<b>Income</b>	
CNSWJO Membership Fees	255,172
CWUA Best Practice Program	234,937
CNSWJO Regional Tourism Group	133,956
CNSWJO Operational Membership	100,000
WRAS	8,966
	<b>\$733,031</b>
CWUA -NAMAF Program	60,000
	<b>\$60,000</b>
HR - Regional Training Service Income	100,000
HR - Online Training & Other HR Modules	245,173
	<b>\$345,173</b>
Management Fees from Contracts	110,000
Management Fee from LGP	75,000
	<b>\$185,000</b>
Vehicle Lease Back EO	4,200
Vehicle Lease Back CWUA	5,000
Vehicle Lease Back Operational Program Mgr	4,200
Interest	4,000
	<b>\$17,400</b>
<b>Total Income</b>	<b>\$1,340,604</b>

## Expenditure

Executive Officer Costs	225,000
Executive Officer Vehicle Costs & Depn	13,000
Summit	20,000
Operational Program Manager	95,000
Operational Program Manager - Vehicle costs	13,200
Finance Officer	63,000
Training & Program Support Officer	47,000
Executive & Programs Assistant	63,000
CWUA Program Manager & Program costs	119,612
CWUA Membership Program	39,325
CWUA Benchmarking Program	76,000
CWUA - NAMA Program	60,000
CNSWJO Regional Tourism Group	133,956
WRAS	8,966
HR - Training Service Costs	95,000
HR - Online Training & Other HR Modules	245,173
Advocacy	10,000
Accounting/Audit/Payroll	21,000
Bank Fees and Sundry costs	2,500
Computer Software/Licences	5,000
Depreciation (excl vehicles)	2,000
Internet Cloud	10,000
Legal	7,500
Printing/Stationery/Postage	2,000
Supply Management Administration	10,000
Zoom Conferences	1,500
Website Hosting and costs	4,000
<b>Total Expenditure</b>	<b>\$1,392,732</b>

**Net Profit/Loss** **-\$52,128**

JO Establishment Funding - estimated surplus at 30/6/19 **\$71,541**

(ie: Retained Earnings)