

Centroc Board Meeting
22 August 2019
10.00am

Attendees

Cr G Hanger	Bathurst Regional Council	Cr K Sajowitz	Oberon Council
Mr D Sherley	Bathurst Regional Council	Mr G Wallace	Oberon Council
Cr S Ferguson	Blayney Shire Council	Cr R Kidd	Orange City Council
Ms R Ryan	Blayney Shire Council	Mr D Waddell (Acting)	Orange City Council
Cr K Beatty	Cabonne Council	Cr K Keith	Parkes Shire Council
Mr B Byrnes	Cabonne Council	Mr K Boyd	Parkes Shire Council
Cr D Somerville	Central Tablelands Water	Cr M Liebich	Weddin Shire Council
Mr G Rhodes	Central Tablelands Water	Mr G Carroll	Weddin Shire Council
Cr B West	Cowra Shire Council	Ms C Weston	RDACW
Mr P Devery	Cowra Shire Council	Mr S Harma	RDACW
Cr P Miller	Forbes Shire Council	Mr A Albury	DPC
Mr S Loane	Forbes Shire Council	Mr P Evans	OLG
Cr J Medcalf	Lachlan Shire Council	Ms J Bennett	Centroc
Mr G Tory	Lachlan Shire Council	Ms M Macpherson	Centroc
		Ms K Barker	Centroc

It is advised that the next meeting of the Centroc Board meeting will be held Thursday 22 August in the Sunset Boulevard Conference room at the Parkes Services Club, 9-17 Short Street, Parkes **beginning at 10.00am.**

Please enter the Services Club from the back of the building from the car park. The car park is located off Caledonia Street.

Tea and coffee on arrival and all refreshments will be provided. Please contact Jenny Bennett on 0428 690 935 with any queries.

Agenda

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 - Report by Ann Thomas dated 13/08/197
6. Other Matters
7. Meeting close

2. Minutes**a. Minutes of the Centroc Board Meeting 29 May 2019 held at the LGNSW Boardroom Sydney****Board Delegates in bold**

Cr G Hanger	Bathurst Regional Council	Cr K Keith	Parkes Shire Council
Mr D Sherley	Bathurst Regional Council	Mr K Boyd	Parkes Shire Council
Cr S Ferguson	Blayney Shire Council	Cr M Liebich	Weddin Shire Council
Ms R Ryan	Blayney Shire Council	Mr G Carroll	Weddin Shire Council
Cr K Beatty	Cabonne Council	Ms C Weston	RDACW
Ms H Nicholls (acting)	Cabonne Council	Mr K Purser	OLG
Cr D Somerville	Central Tablelands Water	Mr A Albury	DPC
Mr G Rhodes	Central Tablelands Water	Ms A Shaw	DPC
Cr B West	Cowra Council	Ms J Bennett	Centroc
Mr S Loane	Forbes Shire Council	Ms Meredith Macpherson	Centroc
Cr J Medcalf	Lachlan Shire Council	Ms K Barker	Centroc
Mr G Tory	Lachlan Shire Council	Ms C Griffin	Centroc
Cr R Kidd	Orange City Council	Ms P Ewing	Lachlan Shire Council
Mr D Waddell (acting)	Orange City Council		

1. Welcome by Chair John Medcalf 12.35pm**2. Apologies**

Cr K Sajowitz, Cr P Miller, Mr G Wallace, Mr B Byrnes, Mr P Devery and

Resolved	Mr D Sherley/Mr K Boyd
That the apologies for the Centroc Board meeting 29 May 2019 listed above be accepted.	

3. Speaker

Antonia Kendall, Manager Digital Connectivity, Regional NSW Group,
Department of Premier and Cabinet, update on Digital connectivity

4. Minutes**4a Confirmation of the Minutes of the Board Meeting 28 February 2019 at Orange**

Resolved	Mr K Boyd/Cr S Ferguson
That the Minutes of the Centroc Board Meeting 28 February 2019 held at the GATE in Orange	

4b Noting the Minutes of the Centroc Executive Meeting 2 May 2019

Resolved	Cr R Kidd/Cr M Liebich
That the Minutes of the Centroc Executive Meeting 2 May 2019 held at Orange held in the Councillors workroom at Orange City Council be noted.	

5 Business Arising from the Minutes – Matters in Progress

Resolved	Mr D Sherley/Cr B West
That the Board note the Matters in Progress, making deletions as suggested.	

Minutes and Matters in Progress

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4. Transitioning to the Joint Organisation

Resolved

Mr S Loane/ Cr D Somerville

That the Central NSW Councils (Centroc) Board note the report regarding transition to the Joint Organisation and the windup of Centroc as a Section 355 Committee of Forbes Shire Council.

5. Financial report

Resolved

Mr D Sherley/Cr R Kidd

That the Board note the Financial Report.

The General Meeting of the Board closed at 1.15pm

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Minutes and Matters in Progress

3. Matters in Progress

All Matters in Progress under the Centroc Structure have been transferred to the Central NSW Joint Organisation (CNSWJO) MIP.

4. Transitioning to the Joint Organisation

Report by Jenny Bennett, dated 09/08/19

Recommendation/s

That the Central NSW Councils (Centroc) Board note the report regarding transition to the Joint Organisation and the windup of Centroc as a Section 355 Committee of Forbes Shire Council.

Reason for report

This report provides advice on reporting arrangement for the JO and ROC moving forward. Attendees will be aware that the transition between the two entities is well underway with the JO now having a strategy to undertake the heavy lifting with regard to advocacy, intergovernmental collaboration, planning and prioritisation and operational support.

Progress on transition

Please request the current transition table which shows progress on transferring assets etc into the JO from the ROC.

Depending on feedback from Authority and a final audit undertaken, the transition should be complete and a report drafted for Forbes Shire Council in the next quarter.

Attachment/s

Nil

5. Financial Report

Report by Ann Thomas dated 13/08/19

Section 2	Regional Cooperation & Resource Sharing
Objective 2I	Maintain an Effective Board
Subject	Financial Report

Recommendation to the Financial Report
That the Board note the Financial Report and gives permission for the audited accounts to be signed under the auspices of the Secretary and Treasurer if the final result after audit does not differ greatly from the figures presented in this report.

This report presents the financial accounts of Centroc at 30 June 2019. It must be clearly noted that these accounts are still in the draft stage and unaudited. The annual audit of Centroc will be conducted by Intentus Chartered Accountants on 19 August 2019 with the final accounts due at the end of October 2019. As such these current accounts are an indication of the expected result as at 30 June 2019 and are not final.

This report indicates a full year profit after 2018/2019 reserves of \$178,741 against a budgeted profit of \$12,059. Where there are a variety of over and unders that account for this figure, of significance there has been a one-off greater than expected income from procurement management and some line items have been transferred to the Joint Organisation.

Non-budgeted expenditure totaled \$321,398. This expenditure was funded from prior year reserves and surpluses and mainly consisted of the CWUA Program Manager's budget, the Energy budget, the Tourism budget, the Roads and Transport Committee budget and the Growing Local Economies grant funding.

The amount to be reserved from the 2018/2019 financial year is estimated to be \$248,341. This includes internal reserves of unexpended funds from the CWUA Program Manager's budget, Centroc Regional Tourism Group and Asset Management Maturity Audit Contract.

Reserves that were carried over from previous years and remain either fully or partly unspent will be carried over again into 2019/2020. These are estimated to be \$279,083. This figure mainly consists of funds remaining in the Energy Budget, Best Practice in Aggregated Procurement Reserve, CWUA Developer Services Plans Budget and the remaining funds in the Growing Local Economies Grant.

It is requested that the Board gives permission for the audited accounts to be signed under the auspices of the Secretary Treasurer if the final result after audit does not differ greatly from the figures presented in this report.

Attachments to the Financial Report

Nil

CENTROC FINANCIAL POSITION AT 30 JUNE 2019

Unaudited Draft

	Budget 2018/2019	Actual 30/06/2019
Income		
CENTROC Membership Fees	248,463	248,463
CWUA Best Practice Program	116,467	116,467
Centroc Regional Tourism Group	130,435	164,597
Operational Fees - Training	17,599	17,599
Operational Fees - WHS/HR	29,020	29,020
Screen NSW Service Fees	10,770	10,770
Screen NSW Other ROC	1,000	1,077
	\$553,754	\$587,993
CWUA - Drinking Water Quality Program	80,000	
CWUA - Auditing and Performance Reporting	20,000	
CWUA - Dam Surveillance	70,000	232,373
CWUA - Developer Services Plans		6,238
CWUA - WSAA Membership		36,774
CWUA - Asset Management Maturity Audit		93,544
	\$170,000	\$368,929
HR - Regional Training Service Income	300,000	156,375
HR - Online Training & Other HR Modules	110,000	235,718
HR - E-Recruitment	38,400	25,600
	\$448,400	\$417,693
Management Fees from Contracts	100,000	154,729
Management Fee from LGP	65,000	75,116
	\$165,000	\$229,844
Restart NSW Bridge Inspections Project		306,442
	\$0	\$306,442
Vehicle Lease Back EO	4,200	
Vehicle Lease Back CWUA	5,000	5,356
Vehicle Lease Back Operational Program Mgr	4,200	4,852
Interest	6,500	4,139
Member Council/Consultant Expenses Reimbursed		9,900
Sundry Reimbursed		1,390
	\$19,900	\$25,638
Total Income	\$1,357,054	\$1,936,539

Reports

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Expenditure

Executive Officer Costs	45,000	12,479
Executive Officer Vehicle Costs & Depn	13,000	6,990
Operational Program Manager	95,000	104,961
Operational Program Manager - Vehicle costs	13,000	13,100
Finance Officer	57,000	56,406
Training & Program Support Officer	62,500	64,041
Executive & Programs Assistant	25,000	18,298
Secretariat Council Support	37,000	37,000
CWUA Program Manager & Program costs	155,510	90,254
CWUA - Drinking Water Quality Program	80,000	
CWUA - Auditing and Performance Reporting	20,000	
CWUA - Dam Surveillance	70,000	232,373
CWUA - WSAA Membership		36,774
CWUA - Asset Management Maturity Audit		12,769
Centroc Regional Tourism Group	130,435	34,838
HR - Training Service Costs	275,000	147,038
HR - Online Training & Other HR Modules	90,000	222,266
HR - E-Recruitment	38,400	25,855
Restart NSW Bridge Inspections Project		308,403
Advocacy	10,000	15,812
Audit Fees	7,150	4,428
Bank Fees and Sundry costs	2,500	1,645
Computer Software/Licences	2,000	4,693
Depreciation (excl vehicles)	500	732
EO Recruitment	20,000	
Internet Cloud	10,000	6,219
Joint Organisation Plan	70,000	24,297
Legal	5,000	4,611
Member Council/Consultant Expenses Reimbursed		9,902
Printing/Stationery/Postage	2,000	631
Sundry Reimbursed		1,390
Supply Management Administration	5,000	10,397
Webex Conferences		413
Website Hosting and costs	4,000	445
Total Expenditure	\$1,344,995	\$1,509,457
Net Profit/Loss	\$12,059	\$427,082

Reports

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2018/2019 Non-Budgeted Items**(carried over and funded from surplus)**

Alternative Energy Options Analysis	12,075	12,075
Bells Line Expressway Group	31,297	13,760
Best Practice in Aggregated Procurement	50,000	9,232
CEEP 2 Reserve - Energy Budget	125,890	60,584
Centroc Regional Tourism Group	96,223	96,223
CWUA Program Manager & Program costs	86,100	86,100
CWUA - Developer Services Plans	47,930	6,238
Energy Workshops - Centroc matching contribution	1,932	396
Growing Local Economies Grant Funding	93,400	20,000
Health Study - Beyond the Range	6,434	6,397
Regional Marketing	8,787	180
Roads Transport Technical Committee	25,190	10,213
Total Non-Budgeted Expenditure	\$585,258	\$321,398
Net Profit/Loss after Non-Budgeted Expenditure	-\$573,199	\$105,684

Reserves from 2018/2019

CWUA Best Practice Program	31,569
Centroc Regional Tourism Group	129,759
CWUA - Developer Services Plans	6,238
CWUA - Asset Management Maturity Audit	80,775
Total 2018/2019 Reserves	\$248,341
Net Profit/Loss before non-budgeted items less 2018/2019 Reserves	\$178,741

Reserves from previous years carried over and unspent

Bells Line Expressway Group	17,537
Best Practice in Aggregated Procurement	40,768
CEEP 2 Reserve - Energy Budget	65,306
CWUA - Developer Services Plans	41,692
Energy Workshops - Office of Environment & Energy Grant	1,770
Energy Workshops - Centroc matching contribution	1,536
Growing Local Economies Grant Funding	73,400
Health Study - Beyond the Range	37
IT - Unified Communications	13,453
Regional Marketing	8,607
Roads Transport Technical Committee	14,977
	\$279,083

Net Profit/Loss after Non-Budgeted Items and all Reserves	-\$421,740
Accumulated Surplus at 30 June 2018	\$798,362
Draft Surplus after Reserves at 30 June 2019	\$376,622

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